

Election Code
of the
Augustana Student Association
Revised April 2020

Article I: Purpose

The Election Code of the Augustana Student Association (ASA) is intended to establish clear and equitable procedures for conducting ASA elections. All provisions of this Code shall be in accordance with the Constitution of the Augustana Student Association, and no provision of the Code is intended to, or shall be construed to deny any student equal opportunity under the Code.

Article II: Election Commission

- Section 1: The chair of the ASA Human and Public Relations (H&PR) Committee shall serve as Election Commissioner for all elections identified in Section 6.
- Section 2: Election Commission membership will be identified at least two weeks prior to the fall and spring elections. Members will serve a term lasting one calendar year from June 1 of the elected year to June 1 of the following year. The Election Commission shall have a minimum of five (5) members (quorum), but shall not exceed ten (10) members. No more than three (3) ASA senators, including the Election Commissioner, will serve on the Election Commission. The Election Commissioner shall have authority to appoint commission members when there are vacancies, pending Senate approval.
- Section 3: The Election Commission, in consultation with the Augustana Student Association President, shall set dates for all ASA elections.
- Section 4: It shall be the Election Commission's responsibility to see that all elections are effectively publicized.
- Section 5: Election procedures and policies not stated in this Code shall be determined by the Election Commission within the limits provided under Article I of this Code. No ruling by the Election Commission may deviate from the provisions of the Constitution of the Augustana Student Association or the University's Student Handbook.
- Section 6: The following elections shall be conducted under the provisions of this Code:

Clause 1. The fall election of ASA Senators

Clause 2. The spring election of ASA Senators

Clause 3. The spring election of the ASA Secretary

Clause 4. The spring election of the ASA Treasurer

Clause 5. The spring primary election of tickets for ASA President and Vice President

Clause 6. The spring election of the ASA President and Vice President

Clause 7. The runoff elections of the ASA Senate

Clause 8. All referenda

Section 7: The Election Commission shall have, with a majority vote, the authority to overrule the Election Commissioner.

Section 8: Members of the Election Commission may not run as a candidate for an elected position within the Augustana Student Association. If a member of the Election Commission intends to run for an elected position within the Augustana Student Association, he/she shall resign their membership on the Election Commission at least fourteen (14) calendar days prior to the election. Furthermore, members of the Election Commission may not have any involvement in an ASA candidate's campaign.

Section 9: In the event that a vacancy on the Election Commission occurs due to resignation (as identified in Section 8), the Election Commissioner shall appoint a replacement(s) to ensure that the Election Commission has at least five (5) members.

Article III: Declaration of Candidacy for ASA Treasurer, ASA Secretary, and ASA Senators

Section 1: The Election Commission shall make Declaration of Candidacy forms available to candidates at least twenty-one (21) calendar days prior to the fall and spring general elections. Declaration of Candidacy forms shall include the Senate position or executive office the candidate is seeking, the candidate's campus address (PO Box, email, and telephone) and the candidate's signature. The form shall also clearly indicate the date and time the form is due. It is recommended that Declaration of Candidacy forms define a date, time, and location for a mandatory meeting of all

candidates. The Declaration of Candidacy forms shall be issued in an online format.

- Section 2: A mandatory pre-election meeting with approved candidates and the Election Commission shall take place within 48 hours of the time Declaration of Candidacy forms are due.
- Section 3: Candidates shall file a Declaration of Candidacy form with the Election Commission no later than fourteen (14) days prior to the date of the fall and spring general elections.
- Section 4: Eligible candidates may declare candidacy for only one position.
- Section 5: The Treasurer shall be elected by popular vote of all full- and part-time enrolled undergraduate students during the spring election. The Election Commission with assistance from the Dean of Students Office shall review and validate all Declaration of Candidacy forms to ensure eligibility.
- Section 6: The Secretary shall be elected by popular vote of all full- and part-time enrolled undergraduate students during the spring election. The Election Commission with assistance from the Dean of Students Office shall review and validate all Declaration of Candidacy forms to ensure eligibility.
- Section 7: Senators shall be elected by popular vote of all full- and part-time enrolled undergraduate students during either the fall or spring election. An exception is made for the Fall election of Senators (see Article V, Sections 2). The Election Commission with assistance from the Dean of Students Office shall review and validate Declaration of Candidacy forms to ensure eligibility.
- Section 8: The names of all candidates shall be made public at least five (5) days prior to the date of the spring election and five (5) days prior to the date of the fall election, at which time campaigning may begin.

Article IV: Declaration of Candidacy for the ASA President and Vice President Ticket

- Section 1: The Election Commission shall prepare the petition form for the Augustana Student Association President and Vice President ticket and make them available to prospective candidates at least twenty-one (21) calendar days prior to the first day of the spring primary election. The petition shall include, but shall not be limited to, the candidate's campus address (PO Box, email, and telephone), candidate's signature, and the date of validation. The petition shall also include space for the signatures

of at least one-hundred (100) ASA members (any full- and part-time enrolled undergraduate Augustana University students). The petition shall also clearly indicate the date and time the petition is due.

- Section 2: A ticket for Augustana Student Association President and Vice President must file a petition with the Election Commission no later than fourteen (14) days prior to the date of the spring primary election. The petition shall include one-hundred (100) signatures from ASA members (any full- and part-time enrolled undergraduate Augustana University students) for the purpose of validating the ticket. Signatures may not appear on more than one ticket's petition. Duplicate signatures shall be declared void on all petitions. Petitions shall be obtained at the time and place specified and publicized by the Election Commission.
- Section 3: Candidates identified in this article of the Election Code may seek candidacy for only one elected position in an ASA election.
- Section 4: Tickets for President and Vice President shall be elected by popular vote of all full- and part-time enrolled undergraduate students. The Election Commission, in conjunction with the Dean of Students Office, shall review each ticket's petition to ensure that candidates are eligible to run for office as per the Constitution of the Augustana Student Association. Candidate's eligibility shall be validated at least twelve (12) days prior to the date of the spring primary election.
- Section 5: The names of all candidates shall be made public at least ten (10) calendar days prior to the spring primary election, at which time campaigning may begin.

Article V: Fall Election of ASA Senators

- Section 1: In each fall semester there shall be an ASA Election to elect the following positions:
- Clause 1. Three (3) Senators representing the freshmen class. Freshmen shall be defined as students who are enrolled in their first semester of their first-year (freshmen year) at Augustana University.
 - Clause 2. One (1) Senator representing freshmen international students, which includes any student who has nonimmigrant status on an F1 or J1 visa and who is enrolled in their first semester of their first-year (freshmen year) at Augustana University.

Clause 3. Four (4) At-Large Senators representing the Augustana Student Association at-large population.

Clause 4. Two (2) Senators representing international students, which includes any students who are non-immigrant status on an F1 or J1 visa.

Section 2: Only currently enrolled Freshmen students shall be entitled to vote for the three (3) Freshmen Senator positions and the one (1) Freshmen International Senator position. They shall not vote for any additional positions in the Fall Election. All other full- and part-time enrolled undergraduate students shall be entitled to vote for the remaining Senator positions in the Fall election, with the exception of the International Student Senators. The International Student Senators shall be elected by students who meet the international student classification identified in Article V, Section 1, Clause 6. All votes shall be cast anonymously.

Section 3: The candidates shall be listed under their respective office or position heading. Ballot position shall be determined by a random draw. The Election Commission shall determine the form of the ballots.

Section 4: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.

Section 5: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.

Section 6: No less than two (2) students shall preside at the voting station(s) on the days of the fall election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.

Section 7: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building.

Section 8: Campaigning may not begin until after the pre-election meeting hosted by the Election Commission.

Section 9: If a candidate is disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket shall not be counted.

- Section 10: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission. Results shall be released to the Augustana Student Association within twenty-four (24) hours.
- Section 11: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified results.
- Section 12: Senate races shall be determined by a plurality of the votes cast. A runoff election shall be held only in the event that two or more candidates are tied for the last available seat. All candidates who are tied will be included in the runoff.
- Section 13: In the event of a tie in a runoff election for a Senate seat, the following tie breaking guidelines shall apply:
- Clause 1. The Election Commission conducts a coin flip in the presence of the two candidates.
- Section 14: In the event that no Declaration of Candidacy forms are filed for a particular Senate position, the ASA Human and Public Relations (H&PR) Committee shall appoint an eligible student to fill the vacancy. Approval of the Senate appointment shall be subject to a two-thirds (2/3) majority vote by the Senate.
- Section 15: The term of office for Senators elected in the fall election shall be approximately one academic (1) year following the fall election and ending June 1.
- Section 16: Each Senator shall be classified as a member of their respective electorate and shall remain so during the entire term of their office.
- Section 17: Members of the Election Commission will notify all candidates of the results of the election. Candidates may request specific results, i.e. final place, percentage of votes, and they must be requested within 24 hours.

Article VI: Spring Election of ASA Senators

- Section 1: In each spring semester, a general election of ASA Senators will be held in conjunction with the ASA President and Vice President, ASA Treasurer, and ASA Secretary.
- Section 2: The following Senate positions shall be elected:

Clause 1. One (1) senator representing adult learners. Adult learners shall be defined as students who are either married, are parents, or are at least 23 years of age.

Clause 2. Four (4) senators representing the senior class. Seniors shall be defined as students who have completed at least ninety (90) college credits completed following high school graduation, or matriculated with the to-be senior class.

Clause 3. Four (4) senators representing the junior class. Juniors shall be defined as students who have completed at least fifty-eight (58) college credits completed following high school graduation, or matriculated with the to-be junior class.

Clause 4. Four (4) senators representing the sophomore class. Sophomore shall be defined as students who have completed at least twenty-eight (28) but no more than fifty-seven (57) college credits completed following high school graduation, or matriculated with the to-be sophomore class.

Section 3: All full- and part-time enrolled undergraduate students shall be eligible to vote.

Section 4: All votes shall be cast anonymously.

Section 5: The candidates or tickets shall be listed under the heading indicating the office or position for which they are candidates. Ballot position shall be determined by a random draw. The Election Commission shall determine the form of the ballots.

Section 6: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.

Section 7: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.

Section 8: No less than two (2) students shall preside at the voting station(s) on the days of the spring election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.

- Section 9: Campaigning may not begin until after the pre-election meeting hosted by the Election Commissioner.
- Section 10: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building
- Section 11: Should a candidate be disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket will not be counted.
- Section 12: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission.
- Section 13: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified result.
- Section 14: Senate races shall be determined by a plurality of the votes cast. Runoff elections shall be held only in the event that two or more candidates are tied for the last available seat. All candidates who are tied will be included in the runoff.
- Section 15: In the event of a tie in a runoff election for a Senate seat, the following tie breaking guidelines shall apply:
- Clause 1. The Election Commission conducts a coin flip in the presence of the two candidates.
- Section 16: In the event that no Declaration of Candidacy forms are filed for a particular Senate position, the ASA Human and Public Relations (H&PR) Committee shall appoint an eligible student to fill the vacancy. Approval of the Senate appointment shall be subject to a two-thirds (2/3) majority vote by the Senate.
- Section 17: The term of office for senators elected in the spring election shall be one (1) calendar year in length, beginning June 1 of the elected year to June 1 of the following year.
- Section 18: Each senator shall be classified as a member of their respective electorate and shall remain so during the entire term of their office.

Section 19: Members of the Election Commission will notify all candidates of the results of the election.

Article VII: Spring Election of the ASA Treasurer

Section 1: Each spring semester there shall be an ASA election to elect the ASA Treasurer, in conjunction with the election of the ASA President and Vice President, ASA Secretary, and ASA Senators.

Section 2: All full- and part-time enrolled undergraduate students shall be eligible to vote.

Section 3: All votes shall be cast anonymously.

Section 4: Ballot position shall be determined by random draw. The Election Commission shall determine the form of the ballots.

Section 5: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.

Section 6: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.

Section 7: No less than two (2) students shall preside at the voting station(s) on the days of the spring election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.

Section 8: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building

Section 9: Should any candidate or ticket be disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket shall not be counted.

Section 10: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission.

Section 11: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified results.

- Section 12: The Treasurer shall be determined by a plurality of the votes cast. A runoff election shall be held only in the event that two or more candidates are tied. All candidates who are tied will be included in the runoff.
- Section 13: In the event of a tie in a runoff election for Treasurer, the following procedure shall guide the election's outcome:
- Clause 1. The Treasurer shall be determined by a simple majority vote of the Senate.
- Clause 2. If the Senate's balloting is equally split, the Treasurer will be determined by a simple majority vote by members of the Human and Public Relations (H&PR) Committee.
- Section 14: The terms of office for the Treasurer shall be approximately one (1) calendar year in length, beginning inauguration day.
- Section 15: Members of the Election Commission will notify all candidates of the results of the election.
- Section 16: The inauguration of ASA Treasurer shall occur as early as seven (7) but no more than twenty-eight (28) calendar days after the spring election.

Article VIII: Spring Election of the ASA Secretary

- Section 1: Each spring semester there shall be an ASA election to elect the ASA Secretary, in conjunction with the election of the ASA President and Vice President, ASA Treasurer, and ASA Senators.
- Section 2: All full- and part-time enrolled undergraduate students shall be eligible to vote.
- Section 3: All votes shall be cast anonymously.
- Section 4: Ballot position shall be determined by random draw. The Election Commission shall determine the form of the ballots.
- Section 5: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.
- Section 6: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.

- Section 7: No less than two (2) students shall preside at the voting station(s) on the days of the spring election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.
- Section 8: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building
- Section 9: Should any candidate or ticket be disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket shall not be counted.
- Section 10: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission.
- Section 11: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified results.
- Section 12: The Secretary shall be determined by a plurality of the votes cast. A runoff election shall be held only in the event that two or more candidates are tied. All candidates who are tied will be included in the runoff.
- Section 13: In the event of a tie in a runoff election for Secretary, the following procedure shall guide the election's outcome:
- Clause 1. The Secretary shall be determined by a simple majority vote of the Senate.
- Clause 2. If the Senate's balloting is equally split, the Secretary will be determined by a simple majority vote by members of the Human and Public Relations (H&PR) Committee.
- Section 14: The terms of office for the Secretary shall be approximately one (1) calendar year in length, beginning inauguration day.
- Section 15: Members of the Election Commission will notify all candidates of the results of the election.

Section 16: The inauguration of ASA Secretary shall occur as early as seven (7) but no more than twenty-eight (28) calendar days after the spring election.

Article IX: The Spring Primary Election of the ASA President and Vice President

Section 1: In the event that more than two (2) tickets for ASA President and Vice President are declared with an intent to run, a primary election shall be held at least seven (7) calendar days prior to the spring election.

Section 2: All full- and part-time enrolled undergraduate students shall be eligible to vote.

Section 3: All votes shall be cast anonymously.

Section 4: The ballot position of each ticket shall be determined by a random draw. The Election Commission shall determine the form of the ballots.

Section 5: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.

Section 6: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.

Section 7: No less than two (2) students shall preside at the voting station(s) on the days of the spring election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.

Section 8: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building

Section 10: Should any candidate or ticket be disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket shall not be counted.

Section 11: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission.

Section 12: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified results.

- Section 13: In the event of a tie for second place in the Primary Election, the three tickets receiving the most votes will be placed on the Spring Election ballot.
- Section 14: Members of the Election Commission will notify all candidates of the results of the election.
- Section 15: For each Presidential election, if there are more than two (2) tickets for ASA President and Vice President a debate will be arranged with the assistance of the Dean of Students no less than three (3) days before the primary election. If there are less than two (2) tickets for ASA President and Vice President a debate must be arranged with the assistance of the Dean of Students no less than three (3) days before the Spring election.

Article X: Spring Election of the ASA President and Vice President

- Section 1: Each spring semester there shall be an ASA election to elect one (1) ticket for ASA President/Vice President.
- Section 2: All full- and part-time enrolled undergraduate students shall be eligible to vote.
- Section 3: All votes shall be cast anonymously.
- Section 4: Ballot position shall be determined by a random draw. The Election Commission shall determine the form of the ballots.
- Section 5: In the event of paper-based voting, write-in votes shall not be allowed. Any ballots so marked shall be considered void.
- Section 6: The Election Commission shall determine the voting link, in addition to the number and location of voting station(s) on campus.
- Section 7: No less than two (2) students shall preside at the voting station(s) on the days of the spring election. Those eligible to preside at the voting station(s) are students approved and trained by the Election Commission. Candidates for election are not eligible to preside at the voting station(s). Those students presiding at the voting station(s) shall remain impartial and unbiased.
- Section 8: Campaigning and the use of campaign signs and literature distribution at the voting station is strictly prohibited. Campaign materials are allowed within the remainder of the building

- Section 10: Should any candidate or ticket be disqualified from an election, voters shall be informed about the disqualification at the voting station(s). Ballots cast for a disqualified candidate or ticket will not be counted.
- Section 11: The Election Commission shall review and validate election results immediately after balloting closes. Votes shall be counted in the presence of the Election Commissioner and at least two members of the Election Commission.
- Section 12: The Election Commission shall certify the results of the election, and they shall be responsible for the accuracy of the certified results.
- Section 13: The ticket for ASA President and Vice President that receives a plurality of votes cast in the contest shall be elected.
- Section 14: In the event of a tie, the following procedure shall guide the selection of the President and Vice President ticket:
- Clause 1. The ticket shall be determined by a simple majority vote of the Senate.
- Clause 2. If the Senate's balloting is equally split, the ticket will be determined by a simple majority vote by members of the Human and Public Relations (H&PR) Committee.
- Section 15: Members of the Election Commission will notify all candidates of the results of the election.
- Section 16: The terms of the ASA President and Vice President shall be one (1) calendar year in length, beginning on June 1 of the elected year to June 1 of the following year.
- Section 17: The inauguration of ASA President and Vice President shall occur as early as seven (7) but no more than twenty-eight (28) calendar days after the spring election.

Article XI: Referenda

- Section 1: All referenda shall be made public by the Election Commission, (7) seven calendar days prior to the election.
- Section 2: Voters shall cast ballots either “for” or “against” the issue in question, and “for” shall be listed before “against.”

- Section 3: The Augustana Student Association may have a referendum placed on the ballot by passing a resolution in the Senate with a two-thirds (2/3) vote at a regular Senate meeting.
- Section 4: Students may submit proposed referendums with a petition of at least two hundred fifty (250) student signatures.
- Section 5: At least thirty (30) percent of the ASA membership must vote in a referendum election in order for the outcome of the election to be certified by the Election Commission.

Article XII: Violations of the Election Code

- Section 1: Should the Election Commission find a basis for charging an individual with a violation of this Code, the Election Commission in consultation with the Dean of Students shall refer the student(s) to the Election Commission for a formal review of the charge. The Election Commission has the authority to disqualify candidates, invalidate ballots, and/or impose other disciplinary consequences including referral to the University's Judicial System.
- Section 2: Any student shall have the right to protest an alleged violation of election policies in written form with the Election Commission up to forty-eight (48) hours after the closing of the polls. The Election Commission shall convene a review process within two (2) class days to consider the protest and to determine what actions if any shall be taken.
- Section 3: Slander or libel against any candidate shall be illegal and the Election Commission shall investigate any charges of slander or libel. If the Election Commission deems necessary, the accused student must stand trial by the Election Commission. The Election Commissioner shall serve as prosecutor. The accused student shall be allowed to defend himself/herself.
- Section 4: Destruction of campaigning materials or any other violation of election policies and procedures shall be dealt with as outlined in this Code.
- Section 5: Should a candidate be aware of any illegal action being committed by his or her supporters without attempting to halt that action and without reporting that action to the Election Commissioner, the candidate shall be charged with the same offense.
- Section 6: A decision by the Election Commission pursuant to either Section 1 or Section 2 of this Article may not be appealed unless facts may be presented that show either:

- Clause 1. An error in procedural due process by the Election Commission, which prejudiced the outcome to the extent that the candidates or students in question were denied a fundamentally fair hearing as a result of the error.
- Clause 2. The emergence of new evidence that could not have been previously discovered by the exercise of due diligence and which, had it been presented at the initial hearing, would have substantially affected the original decision of the Election Commission.

Article XIII: Validity of the ASA Election Code

- Section 1: This Code shall be in effect immediately upon its approval by the ASA Senate.
- Section 2: Upon approval by the ASA Senate, all previous election documents and legislation shall be considered null and void.

Article XIV: Campaign Spending and Materials

- Section 1: Definitions
 - Clause 1: Monetary contributions are funds provided to a candidate or ticket for use in the election or use in any way furthering that candidate's campaign.
 - Clause 2: Expenses are spending incurred by any candidate or ticket for use in the election or use in any way furthering that candidate's campaign or soliciting votes.
 - Clause 3: Donations are goods and/or services utilized by any candidate or ticket for use in the election or use in any way furthering that candidate's campaign.
- Section 2: Candidates shall be allowed to use University resources only when provided. This includes, but is not limited to, tape from ASA for hanging posters or paper for poster making through campus printers.
- Section 3: All materials for the campaign should come from the expense of the ticket/candidate running for office if not offered or donated as mentioned in Article XIV: Section 1.

Clause 1: If items were donated to the campaign a donation form must be included with items at the value charged or the best fair market value and listed on the Donation form.

Section 4: All materials or services related to the candidate's campaign, purchased or previously owned, must be declared at its present fair market value.

Section 5: In order to encourage fair, representative, and inclusive campaigns for General Elections there must be campaign spending limits

Clause 1: In the event of a General Election for President and Vice President each ticket's expenditures shall not exceed \$250.

Clause 2: In the event of a General Election for Treasurer and Secretary, each candidate's expenditures shall not exceed \$150.

Clause 3: In the event of a General Election for a Senate position the candidate's expenditures shall not be greater than \$100.

Section 6: In order to encourage fair, representative, and inclusive campaigns in the event of a Run-Off Election there must be campaign spending limits.

Clause 1: In the event of a Run-Off Election the ticket's expenditures shall not exceed one-half of the limits stated in Article XIV: Section 5.

Section 7: A campaign finance form, including all receipts, must be submitted to the Election Commission one (1) hour before the election closes. The form shall include contributions to the campaign and an itemized list of expenses that were made for the campaign.

Clause 1: Following the elections, campaign finance forms are to be made available upon request of any member or student organization within the Augustana Student Association.

Clause 2: If any candidate or ticket were to exceed their spending limit refer to Article XII of this document in case of a violation.